Resetting Your Password

Use the following steps to reset your password in eMaryland Marketplace.

Go to Login Screen

Go to https://emaryland.buyspeed.com/bso/login.jsp to access the eMaryland Marketplace login screen. Click on "Forgot Your Password?" at the bottom of page.

This will take you to a screen to allow you to reset your password.

Enter User Information

Enter your Login ID from the old eMaryland Marketplace system, and enter the email address associated with that ID in the old eMaryland Marketplace.
Note: if the first character of your old login ID started with a "0" (zero), enter your Login ID without the "0".

Your information must match the Login ID and Email Address stored in the system to provide a secure mechanism for resetting your password.

Once you have entered all required information, click the "Continue" button.

Setup Security Question

If your Login ID and Email Address match what is stored in the system, you will be prompted to create a Login Question and Answer if you do not have one setup already.

This Login Question and Answer can be used in the future to reset your password if you forget it.

Once you have entered all required information, click the "Continue" button.

Finish Process

A new screen will prompt you to click the "Continue" button again. **The system will then send you an email with a new temporary password. Use this new password to login to the system.**
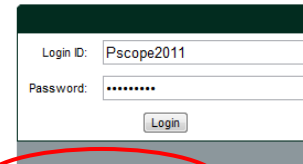
Vendor Training Webinar

In addition to this Quick Reference Guide, a 1 hour long Vendor training webinar is available at:

https://emaryland.buyspeed.com/videos/Vendor_Webinar.wmv

- *Note that if using Internet Explorer, the webinar will immediately play in Windows Media Player. If using another browser, the user will be prompted to download the files first, and then you can play them.*